Increase your business sense

Recognition of Prior Learning or ‘RPL’ is a process where the applicant’s experience, formal and informal learning is recognised and mapped to a nationally recognised qualification. TAFE Queensland Gold Coast offers RPL options to successful applicants based on their prior experience. The RPL process does not require study, class work or assignments, but does require the applicant to provide ‘evidence’ which can be obtained from your current or recent employment.

RPL is recognition of work experience and previous studies.

...more online

LOCATION/S
Gold Coast - Southport

DURATION
Recognition of prior learning (RPL)

Key dates
For key start dates for each location visit the online brochure for this course (under the course details tab).
tafegoldcoast.edu.au/course/16978

...more online

Entry requirements
For RPL enquiries please email the RPL Coordinator at rplcoordinator.goldcoast@tafe.qld.edu.au.

...more online

Resources required
No specific resources are required to successfully complete this course.
It is recommended that students have access to a reliable internet connection to complete the course.

...more online

Outcome
BSB40215 Certificate IV in Business

Job prospects
- Account Manager
- Supervisor
- Team Leader

ARE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

Enrol today to secure your spot in this course.

HOW TO ENROL

Enrol now

You’re ready if you have:
- checked your important dates (under the course details tab)
- checked you meet the entry requirements (under the course details tab)
- checked your course costs and know which payment option is right for you (under the costs tab)

Units
To achieve the Certificate IV in Business, a total of 10 units must be completed - 1 core and 9 electives.

<table>
<thead>
<tr>
<th>BSB40215 Certificate IV in Business</th>
<th>BSB40215 Certificate IV in Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBUS401 Coordinate implementation of customer service strategies</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBLED401 Develop teams and individuals</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBMKG413 Promote products and services</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBRSK401 Identify risk and apply risk management processes</td>
<td>Elective</td>
</tr>
</tbody>
</table>

Accurate as at 3 May 2018. For the latest information see:
tafegoldcoast.edu.au/course/16978
BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements
BSBWRT401 Write complex documents
BSBADM405 Organise meetings
BSBADM409 Coordinate business resources
BSBCM401 Make a presentation
BSBCUS402 Address customer needs
BSBINN301 Promote innovation in a team environment
BSBIT401 Maintain business technology
BSBINM401 Implement workplace information system
BSBLDR402 Lead effective workplace relationships
BSBMGT401 Show leadership in the workplace
BSBMGT402 Implement operational plan
BSBMGT403 Implement continuous improvement
BSBLDR403 Lead team effectiveness
BSBWOR404 Develop work priorities
BSBADM407 Administer projects
BSBPMG522 Undertake project work

Elective
Core
Elective
Elective
Elective
Elective
Elective
Elective
Elective
Elective
Elective
Elective
Elective
Elective
Elective
Elective

Disclaimer
Not all electives available at all campuses

● Read the student rules and refund policy
● Created your Unique Student Identifier and can provide this code to TAFE Queensland

All done? Then head to the link below to complete your enrolment:
tafegoldcoast.edu.au/study-with-us/enrolment-fees

Recognition of prior learning
Fast-track your way to a formal qualification by earning credit for the things you already know. Getting recognition for the skills you've gained from the workplace or previous learning means less study time for you, and getting the paper to prove you're qualified a whole lot sooner.

More info:

Make your future happen
Connect with TAFE on Facebook

Accurate as at 3 May 2018. For the latest information see:
tafegoldcoast.edu.au/course/16978

RTO 0275
CRICOS 03020E